

MINUTES OF SSCA REGULAR BOARD OF DIRECTORS MEETING NOVEMBER 16, 2023

President, Tisa Head, called the meeting to order at 9:00 A.M. at the Pitts Center. Directors in attendance in addition to the President: Joel Newton (Properties), Ernie Dash (Treasurer/Finance), Lisa Minerich (Volunteer/Social Coordinator) Penny Lobred (Communications), Don Pratt (Long-Range Planning/Bylaws), Rick Koch (West-Side Parks and Marinas). George Kirby and Mike Guarancino excused absences. Quorum confirmed. Jeff Johnson attended as recording secretary.

Joel moved to approve the 11/16/2023 BOD agenda; Rick seconded. Unanimously approved.

Joel moved to approve the 9/24/2023 BOD minutes; Rick seconded. Unanimously approved.

Member comments: None.

Audit Committee Report (Susan Ippolito and Katie Frampton): No red flags. Discussion with BOD re certain thoughts and recommendations. Copy of the Audit Committee Report can be reviewed at the SSCA office.

President's Comments/Discussions:

Please get all input/articles for the December Newsletter to Diedre by 12/8.

Looks like we will have an end-of-year surplus of @ \$50,000 to put in reserves, subject to any projects we might undertake in 2023. (Ernie mentioned more picnic tables at North Marina and replacing the see-saw at Sea Oats Park).

George asked that Directors who are coming off the Board update procedures and job descriptions for the Red Notebook, including calendar information and a vendor list.

For internal accounting purposes, need to look at procedure for allocating and tracking monthly operating expenses versus capital expenses.

Boat Club Report: Rick said the Oyster Roast was a big success, with @ 220 people attending

Secretary Report: None.

Racquet Club Report: Penny said there would be no resurfacing of the tennis courts this year, possibly in 2024. There are sufficient reserves to cover the cost. Rick will send Jay the contractor's estimate for that. Rick said pickleball courts are almost complete and construction progressing well. Will be finished soon.

Long-Range Planning/Bylaws: Will discuss in New Business, below, interpretation of Section 5-4 of Bylaws and voting procedure.

Marina Slip Rentals/Membership: None. Rick pointed out that all slips are rented and there is a waiting list.

Treasurer's Report: [To be added separately]

Communications: Penny: Please send me any suggestions and update you have for the website. Please go and look at it. Also, please send me great pictures to include on the website.

Volunteer and Social Coordinator: Lisa:

-Hospitality/Welcome Basket project- team of 8 volunteers, updated binder tracking system, established work area in “duck you head” storage area on second floor of Pitts Center, procured many donations from local businesses and services, creating and delivering baskets to newly moved-in residents, have delivered 35 in past 6 mos. The system to identify newly moved-in full-time residents is the most challenging part of process as there are many scenarios and sometimes identified addresses are vacant, rentals or long time residents who refinanced, etc. Debbie Beach with assist from Susan Silbernagel and Maslin Seal as needed, identify who we should deliver baskets to using process they developed

-North Marina Pavilion cleaned and pavilion curtains washed, dried and rolled on Oct 13 by team of 3

-Volunteer Appreciation Celebration held on the raindate of October 15 at North Marina Pavilion, over 200 invites sent out, 72 attended on a tough weather weekend, catered food and drinks, all volunteers recognized and given appreciation T-shirt gifts, Jim LeBlanc and Len Schmitz recognized as Super volunteers and presented with capes, certificates and flags, 3 couples recognized for participating in all volunteer events-Sue and Tony Bigbee, Barb and Len Schmitz and Sharon and John Bianchi presented with flags and certificates. Thank You to All!

-Second Annual Santa Ride rolling through on SSVFD Firetruck(Santa rides in passenger seat and gets out at stops to visit) on Dec 16 with snow date of Dec 17 from 1-4. Flyer with route posted everywhere. Safety and photo volunteers needed for the stops at Sea Oats Park, Hillcrest Parking area, Chicahauk/TOSS parking area, Kitty Hawk Elementary School. Start and finish at SSVFD. Last stop will include Martins Point like last year. Chief Ed request for MP. SSVFD, SSPD, CPOA, TOSS, MP and SSCA all working together on this community wide event. Elf workshop on Monday, Dec 11 from 10-12 at Pitts Center to make goodie bags for handing out at stops! Come on out and catch the Southern Shores Holiday Spirit!

-See 2023 Volunteer Coordinator accomplishments list for more details from 2023!

Westside Parks & Marinas: Rick:

Installing lights for walkways at Loblolly and North Marina . All marina fire extinguishers checked and OK. South Parking Lot at Sea Oats needs attention. Garbage cans get pulled in in November. Will keep one porta-john at each of Sea Oats, North Marina (pavilion side), Hillcrest and the tennis courts. Close all others for the winter. Will add a Little Library at Kingfisher (Bob Baculik said he would build).

Properties: Joel:

The crossover at 36A is complete except for handrail being delivered next week. Partial concrete walk replacement at Hillcrest is complete. Water is turned off there, and we are finishing some ongoing drainage work near the shower.

Old Business:

See above re pickleball.

No update report on channel dredge and markers.

New Business:

Discussion re Sections 5-4 and 5-4.1 of the Bylaws, and BOD determined to handle this year with electronic voting in a similar manner to last year. Bios and pictures of new Director candidates will be included in December Newsletter.

Additional accessibility ramp project being moved to Purple Martin, rather than at Hickory. Joel pointed out the practical problems with the dune at Hickory—better at Purple Martin, plus more parking. The change is OK with people who made contributions.

Meeting adjourned. Next BOD meeting 9:00 A.M. December 14, 2023 in the Pitts Center. General Membership meeting will be at 7:00 P.M. January 8, 2024 in the Pitts Center.